



Corporate Social Responsibility Analyst

Open Position Posted July 30, 2015

Altura Associates, Inc. is a professional services firm based in Irvine, CA. We help clients to establish and meet their goals for energy and environmental performance. Our collaborative team is focused on taking action, implementing energy retrofits, and innovation in smart building controls. The company services leading clients throughout the U.S. and internationally.

Our CSR team is dedicated to helping clients to set, achieve, and consistently improve on performance metrics related to corporate sustainability. We help clients navigate the ever-evolving regulatory and reporting environment as it relates to issues such as climate change, energy performance, water efficiency, sustainable supply chain, and corporate governance.

Altura is actively seeking a corporate sustainability professional to join our growing team of mechanical engineers and environmental consulting professionals. The successful candidate will work with Altura's portfolio of corporate clients on initiatives including CDP, Global Reporting Initiative (GRI), Dow Jones Sustainability Index (DJSI), and other reporting platforms.

Scope & Responsibilities

- Support corporate sustainability work including CSR strategy development, implementation, analysis, and reporting
- Support a large energy efficiency and GHG reduction program for a major client
- Assist with stakeholder engagement initiatives such as outreach, education, program support, etc.
- Communicate the business value of technical results to wide range of client stakeholders
- Work effectively as a member of an empowered, professional team
- Irvine, CA is the primary location for this position
- Periodic travel for client engagements (travel is typically less than 15%)

Required Qualifications

- Bachelor's degree in environmental science, engineering, or related field is preferred
- Exemplary verbal communication and technical writing skills
- Critical thinker and problem-solver
- Effective working in a collaborative team environment
- Self-starter with natural intellectual curiosity
- Experience with CDP, GRI, DJSI and other sustainability reporting platforms

Desired Qualifications

- Experience in building construction, facilities operation, or building architecture/engineering
- LEED AP, LEED Green Associate, or similar credential is preferred
- Desire to work in a startup environment with core values of empowerment, teamwork, and optimism

Application Instructions

- Please send cover letter and resume to careers@alturaassociates.com. Please specify "CSR Analyst position application" in the subject line. Thank you for your interest in joining the Altura team!

